Sherwood Park PAC Minutes   
November 4, 2020

7:05 p.m. – 7:40 p.m.

North Vancouver, via Zoom

PAC Executive: Chris Ricard (Chair), Robert Dick (Secretary), Anthony Lyons (Treasurer)

Admin: Sanj Johal, Kelly Curry

PAC: Adryon Cooke, Anna Classen, Gina Madeo, Paul Kevener, Melissa Clippingdale, Mairead Foley, Maureen Nicholson, Sara Wilkinson, Jeanette Schisler, Lisa Ogilvie, Jana Ogdenova, Penny Swords, Robin Affleck, Claire Mochrie, Nathalie Lai, Tristan Newby, Jordan Newby, Sylvie Kerfoot, Tanya Montalbano

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| Item | Discussion | Action Items |
| Welcome | Robert Dick called the meeting to Order in the Chair. |  |
| Approval of agenda |  | Adopted with no changes |
| Election | Robert Dick communicated the formal resignation of Chris Ricard as Chair, effective Nov 4, 2020, explained the nominating and election process, and indicated that two nominations had been received for the position of Chair, and that these candidates – Nathalie Lai and Penny Swords – could be acclaimed as co-chairs absent other nominees, in which case a vote would be held.  No further nominations from the floor were received. | Nathalie Lai and Penny Swords acclaimed as co-chairs. |
| Fundraising update | Jeanette Schisler provided an update on the upcoming fundraising, drawing particular attention to the Stay Local gift basket campaign for the holidays and noting there would be further activities in Spring / Easter.  With respect to gift baskets and other activities, it was noted that appropriate COVID-19 safety protocols were being implemented, including contactless delivery.  A question was asked regarding family picture night, and Sanj Johal noted that owing to COVID-19 the event would not be held at present, but that the decision could be revisited in the Spring depending on public health advice.  Robert Dick informed the PAC that Jordan Newby had been working on the possibility of using tents to support outdoor classrooms, and that this would require both tents and volunteers daily. More information will be provided as this idea is pursued. | No actions. |
| Budget update | Anthony Lyons provided a brief update on finances, noting that not much had changed since the last meeting. Specifically, while he was pursuing information on funds donated to the PAC through the School District, this information was not yet available. | No action. |
| Call for volunteers | Volunteers were sought to represent the PAC on the District PAC and BC PAC. No volunteers came forward. | Seem volunteers in upcoming newsletter. |
| Principal’s message | After thanking the past executive and volunteers for their contributions, particularly Chris Ricard, Jordan Newby and Tristan Newby as well as congratulating the new co-chairs, Sanj Johal and Kelly Curry provided a number of updates:   * In follow-up to a question raised by a parent at the previous PAC, it was noted that physical distancing practices have improved at drop-off and pick-up, and that there are also fewer parents lingering as the weather worsens. * The recent staff collaboration day saw teachers focus on reading strategies, and support staff on supporting self-regulation – both part of the school plan. * Parents were reminded of the need to track early dismissal days; several children were not picked up and parents had to be called. * A virtual assembly will be held November 10, with 7 classes sharing poetry, skits and art. * Photo retakes will take place Nov 12, 9 a.m., and parents are asked to email their child’s teacher if they wish to participate. * Parent teacher conferences will be held via MS Teams the week of November 23, and parents are reminded of early dismissal at 2 p.m. on both Nov 24 and Nov 26. * Report cards go out Dec 11. | School to send e-mail reminders to all parents of early dismissal days. |
| Other business | none |  |
| Adjournment |  | Meeting adjourned at 7:40. |