**Sherwood Park PAC Agenda**

**Meeting date: Nov 13, 2019  
 Sherwood Park Library**

**In Attendance**:

Parents: Christine Chatelaine, Christy Mahoney, Anna Morrison, Sarah Reese, Adryon Cooke, Sharon Boglari, Jeanette Schisler, Gina Madeo, Jana Ogdenova, Karmyn Turner, Fiona Rouillard, Jen Hollows, Michelle King, Helena Jung, Robyn Affleck, Alison Bradley, Mairead Foley, Kim McMuller.   
PAC Exec: Anthony Lyons, Penny Swords, Chris Richard, Anna Willis, Jordan Newby, Tristan Newby

Administration: Kelly Curry, Sanj Johal (regrets)   
Guest: Tree Cleland

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| Item | Discussion | Action |
| 1900  Call to Order | Meeting called to order at 1900 |  |
| 1900-1910  Introduction of PAC Executives and Parents | Round table introduction of PAC Executive and parents |  |
| 1910-1920  Definition of PAC  (Penny Swords) | Overview of the importance of an active PAC discussed. Enforced that all parents of students are members of the PAC. |  |
| 1920-1925  Adopt Previous Minutes  Sept 25 2019 | Motion: Alison Bradley  Seconded: Robin Affleck  Carried |  |
| 1925-1930  Additions to Current Agenda | None |  |
| 1930-1935  Adopt Agenda | Motion: Jordan Newby  Seconded: Chris Richard  Carried |  |
| 1935-1945  Seycove Auction  (Tree Cleland) | Single largest fundraiser for the school.  Profits are split between the 3 participating schools.  Benefits Sherwood Park approx. 7000$/yr  Ask is for a team of volunteers to participate in all aspects of the program. Many hands make light work. Any contributions of time are much appreciated.  Primary Sherwood park contact: Jeanette Schisler  jeanette.schisler@gmail.com |  |
| 1945-1950  Auction Basket Fulfillment Volunteers Needed  (Jeanette S) | Seycove Auction is Dinner and Dance for parents. Funds are primarily raised via a silent auction. Auction items are gift baskets created by volunteer teams from the participating schools.  Volunteers are needed to:  Canvass local businesses for donations  Designated purchasers for items (costs reimbursed)  Basket packing/delivering   This is an excellent project to work on, on your own time, by yourself or with a group of friends.  We need people who enjoy socializing and/or those that enjoy preparing baskets with care, and/or retail therapists.  Please email  jeanette.schisler@gmail.com  To find out what positions are still available. |  |
| 1955-2000  Grade 7 Fundraiser  (Karmyn Turner) | Each year the Grade 7 Students Fundraise for a legacy gift. Fundraising is primarily through 2 upcoming events.  Poinsettia Orders - order forms to be distributed to students.   Christmas Market - a bazaar facilitated by the grade 7s. The market is seeking gently used or new items that all students can purchase and have wrapped.  This is a wonderful collaborative project for the grade 7s. Additionally the children appreciate the opportunity to purchase items for their family for Christmas. |  |
| 2000-2010  October 2019 Income and expenses statement  (Anthony Lyons) | Expense statement distributed to the attendees and discussed.  This statement is available by request.   Highlights included:  Direct Funding is significantly down from previous years.  To date the PAC has had very few expenses.  Moving into the new year we will likely see a decrease to the services sponsored by the PAC as a result of low 2019/20 revenue.  To maintain the current level of servicing we will require greater revenue and volunteers. |  |
| 2010-2020  Pancake Breakfast  (Fiona Rouillard) | Held on the last day of school prior to the winter break.  Open from 0700-0900 and is by donation.  NVFD will be at the grill.  Donations from this event are directed toward the Sherwood Park Care Fund, an anonymous trust designed to assist members of the Sherwood park family in need.   This event is always a great time to meet new families or break bread with old friends.  Volunteers are needed for pre, intra and post event.  Shifts are approx 2 hours in length and are a guaranteed good time.  To volunteer or to find out more about the care fund please email  Fiona Rouillard  fiona.rouillard@gmail.com |  |
| 2020-2030  Vice- Principals Message | Principal Sanj Johal sends regrets.  Currently attending the district wide development meeting.  Cross country were a fall success.  Boys and Girls basketball have wrapped up.  Thank you to the volunteer coaches.  The Oct 10 Open house was well received with great feedback.  The Power of 5 (Formerly SPARK)  Be Safe  Be Kind  Be Responsible  Be Respectful  Be Inclusive  Has rolled out to students. Project development is ongoing,  Parent teacher interview will be in early December. |  |
| 2030  Adjournment | 2019/20 PAC meeting dates: Jan 22, Apr 15, May 27 |  |